



## **Nominations and Awards Committee (NAC)**

### **Terms of Reference**

#### **Purpose**

To ensure that PARA Awards are given each year and to ensure that PARA nominations for stakeholder awards are prepared and submitted.

#### **Objectives**

1. To ensure that resident physician awards are given – Resident of the Month (ROM).
2. To ensure that PARA Awards of Excellence for Clinical Teaching and Resident Physician Well-being are given each year to all possible recipients (U of A, U of C, and rural).
3. To ensure that the PARA Interdisciplinary Awards are given each year.
4. To ensure that the PARA Conference Sponsorship recipients are chosen in a timely manner.
5. To ensure that the Wellness Research Initiative funding's are awarded each year.

#### **Expectations of Committee Members**

1. To actively participate in all teleconference meetings.
2. To actively promote awards with colleagues and encourage nominations for the awards both internal (ROM and Conference Sponsorship) and external (Clinical Teaching, Well-being, Interdisciplinary).
3. To actively participate in the determination of award winners.

#### **Membership**

Calgary & Southern Alberta Ambassador (Co-chair)  
Edmonton & Northern Alberta Ambassador (Co-chair)  
Assembly Delegates  
General Members  
PARA Staff Lead

#### **Reporting Relationship**

Advisory to the PARA Assembly  
Accountable to the PARA Executive Board

#### **Term**

Annual

#### **Meetings**

NAC should meet as needed by teleconference in order to make the decisions required regarding the awards.