



Nomination and Awards Committee (NAC) Guidelines

Roles and Expectations of the NAC

1. Champion improving the awareness of resident physicians and stakeholders of PARA awards and opportunities.
2. Liaise with program liaisons, chief residents, general members, program directors, staff and other health-care providers to recruit nominations for the PARA Awards.
3. Adjudicate recipients for the PARA Awards and opportunities, including but not limited to, the PARA Clinical Teaching Award, the PARA Resident Physician Well-being Award and the Resident Physician of the Month Award.
4. Recommend a worthy resident physician to the AMA for nomination for the CMA Young Leaders Award (Recommendation deadline: Oct. 31; Nomination deadline: Nov. 30)
5. Select the sponsorship recipients for the PARA Conference Support Program from applications submitted.

Roles and Expectations of the NAC Co-Chairs

1. Provide direction and leadership to committee members on nomination recruitment.
2. Schedule and chair meetings to adjudicate recipient decisions where required.
3. Ensure the documentation meetings' proceedings.
4. Report to the PARA Staff on committee decisions.
5. Report to the PARA Assembly on committee decisions.

Roles and Expectations of the Chief Executive Officer or Designate

1. Advise NAC on previous award outcomes to ensure diverse recipients.
2. Action award delivery and communication.