



**PARA Annual General Meeting Minutes  
Cassio Room, MacEwan Centre  
Calgary, AB  
Tuesday, November 19, 2019**

**ATTENDEES**

**PARA Executive Board**

Dr. Franco Rizzuti, President  
Dr. Richelle Schindler, Vice President Community & Internal Relations (VPCIR)  
Dr. Lauren Bilinsky, Vice President Leadership & Education (VPLE)  
Dr. Rae Shams, Vice President Operations & Finance (VPOF)  
Dr. Taylor Wong, Calgary & Southern Alberta Ambassador (CSAA)  
Dr. Nazia Sharfuddin, Edmonton & Northern Alberta Ambassador (ENAA)  
Dr. Kaylynn Purdy, Alberta Medical Association Ambassador (AMAA)  
Dr. Deepak Dinakaran, Past President

**PARA Assembly Delegates – University of Alberta**

Dr. Scott Anderson	Dr. Jimmy Guo	Dr. David Pinzon
Dr. Charles Bouchard	Dr. Shez Kassam	Dr. Seyara Shwetz
Dr. Justine Bristow	Dr. Kevin Kobes	Dr. Amanda Stanton
Dr. Samantha Cheuk	Dr. Guillaume Leclair	Dr. Orysa Svystun
Dr. Ashley DiPasquale	Dr. Michael Martyna	
Dr. Olivia Guerra	Dr. Mark Mclsaac	

**PARA Assembly Delegates – University of Calgary**

Dr. Bradley Duce	Dr. Alexis Katzell	Dr. Sarah Smith
Dr. Jordan Gibson	Dr. Sasha Kheyson	Dr. Kieran Steer
Dr. Marya Hussain	Dr. Eliza Phillips	Dr. Ahmer Wali
Dr. Naomi Kasteel	Dr. Davis Sam	

**University of Alberta Medical Student Association Representative**

Ms. Kiersten Schwann

**University of Calgary Medical Student Association Representative**

Ms. Marielle Saayman

**PARA Staff:**

Mr. Rob Key, Chief Executive Officer  
Ms. Tara Madden, Member Affairs Manager  
Ms. Kiersten Doblanko, Communications Coordinator  
Mr. Robin Raworth, Member Services Coordinator  
Ms. Ravneet Saran, Member Services Specialist

**Regrets:**

**PARA Assembly Delegates - University of Alberta**

Dr. Daniel Friedman

Dr. Sean Ling

Dr. Mathew Palakkamanil

**PARA Assembly Delegates – University of Calgary**

Dr. Ting Chia-Wong

Dr. Ali Fathi Hassanabad

Dr. Jeffrey Kendal

Dr. Jacqueline Luhoway

Dr. Amro Qaddoura

Dr. Jim Soetaert

Dr. Simon Taylor

Dr. Jenny Yoon

**Motions:**

**BIRT the 2019-2020 PARA membership accepts the November 19, 2019 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Deepak Dinakaran**

**Seconded: Dr. Michael Martyna**

**Carried.**

**BIRT the 2019-2020 PARA membership accepts the November 20, 2018 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Kaylynn Purdy**

**Seconded: Dr. Rae Shams**

**Carried.**

**BIRT the 2019-2020 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2018 as reviewed by Kingston Ross Pasnak LLP.**

**Motion: Dr. Rae Shams**

**Seconded: Dr. Deepak Dinakaran**

**Carried.**

**BIRT the 2019-2020 PARA membership appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2020.**

**Motion: Dr. Rae Shams**

**Seconded: Dr. Scott Anderson**

**Carried.**

**BIRT the 2019-2020 PARA membership adjourns the November 19, 2019 Annual General Meeting.**

**Motion: Dr. Taylor Wong**

**Carried.**

**Action items:**

No action items.

1. **Call to Order**

- a) Dr. Rizzuti called the meeting to order at 5:05 p.m.
  
- b) November 19, 2019 Annual General Meeting Agenda
  - Motion for approval

**BIRT the 2019-2020 PARA membership accepts the November 19, 2019 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Deepak Dinakaran**

**Seconded: Dr. Michael Martyna**

**Carried.**

- c) November 20, 2018 Annual General Meeting Minutes
  - Motion for approval

**BIRT the 2019-2020 PARA membership accepts the November 20, 2018 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Kaylynn Purdy**

**Seconded: Dr. Rae Shams**

**Carried.**

2. **A look back at the past year**

- a) Launch of 2018-2019 Annual Report (with brief highlights of past year)  
Dr. Dinakaran provided a brief overview of the work that was completed in the 2018-2019 year. Highlights included successes in increasing member engagement, increased advocacy work, and the Resident Physician Agreement.
  
- b) PARA Financial Statements for fiscal year ending June 30, 2019
  - Dr. Shams provided a brief overview of the financial statements
  - Motion for receipt

**BIRT the 2019-2020 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2018 as reviewed by Kingston Ross Paskak LLP.**

**Motion: Dr. Rae Shams**

**Seconded: Dr. Deepak Dinakaran**

**Carried.**

3. **The way ahead for this year**

- a) Accountants for PARA's fiscal year ending June 30, 2020
  - Motion for appointment

**BIRT the 2019-2020 PARA membership appoint the accounting firm of Kingston Ross Paskak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2020.**

**Motion: Dr. Rae Shams**

**Seconded: Dr. Scott Anderson**

**Carried.**

b) Year ahead – Major Focuses for 2019-2020

Dr. Rizzuti updated the Assembly about the major areas of focus for the coming year. These areas will be member engagement, negotiations, physician resource planning, and relationship building with our partners.

4. **Adjournment**

**BIRT the 2019-2020 PARA membership adjourns the November 19, 2019 Annual General Meeting.**  
**Motion: Dr. Taylor Wong**  
**Carried.**

The meeting adjourned at 5:27 p.m.