



**PARA Assembly Meeting Minutes
Meredith Room, Holiday Inn Express
Edmonton, AB
Tuesday, November 20, 2018**

DRAFT

Attendees:

PARA Executive Board:

Dr. Deepak Dinakaran, President
Dr. Imhokhai Ogah, Vice President Community & Internal Relations (VPCIR)
Dr. Casey Chan, Vice President Leadership & Education (VPLE)
Dr. Franco Rizzuti, Vice President Operations & Finance (VPOF)
Dr. Taylor Wong, Calgary & Southern Alberta Ambassador (CSAA)
Dr. Bethany Ostrowerka, Edmonton & Northern Alberta Ambassador (ENAA)
Dr. Michael Martyna, Past President

PARA Assembly Delegates – University of Alberta & Northern Alberta Council:

Dr. Scott Anderson	Dr. Vanessa DeMelo	Dr. Nabeela Nathoo
Dr. Charles Bouchard	Dr. Justine Hanes	Dr. Kaylynn Purdy

PARA Assembly Delegates – University of Calgary & Southern Alberta Council:

Dr. Lauren Bilinsky	Dr. Tamara Gimón	Dr. David Sessford
Dr. Andrew Brack	Dr. Marya Hussain	Dr. Nazia Sharfuddin
Dr. Kenneth Chan	Dr. Jacqueline Luhoway	Dr. Tahireh Shams
Dr. Maria Daniel	Dr. Erin Martin	Dr. Calvin Tseng
Dr. Jordan Gibson	Dr. Amro Qaddoura	

University of Alberta Medical Student Association Representative:

Ms. Brittany Lissinna

PARA Staff:

Mr. Rob Key, Chief Executive Officer
Ms. Tara Madden, Member Affairs Manager
Ms. Robin Raworth, Member Services Coordinator
Ms. Ravneet Saran, Member Services Specialist
Ms. Amanda Wolfer, Communications Specialist

Regrets:

PARA Executive Board

Dr. Davis Sam, Alberta Medical Association Ambassador (AMAA)

PARA Assembly Delegates – University of Alberta & Northern Alberta Council:

Dr. Ben Beech	Dr. Guillaume Leclair	Dr. Connor Sommerfeld
Dr. Michele Foster	Dr. Sean Ling	Dr. Simon Taylor
Dr. Daniel Friedman	Dr. Shivani Upadhyaya	Dr. Michael Wang
Dr. Emily King	Dr. Chelsea Smithbower	Dr. Hana Yu

PARA Assembly Delegates – University of Calgary & Southern Alberta Council:

Dr. Ali Fatehi

Dr. Umair Iftikhar

University of Calgary Medical Student Association Representative:

Ms. Vaneet Randhawa

Motions:

BIRT the 2018 – 2019 PARA membership accepts the November 20, 2018 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Nazia Sharfuddin

Seconded: Dr. Tahireh Shams

Carried.

BIRT the 2018 – 2019 PARA membership accepts the November 21, 2017 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Nabeela Nathoo

Seconded: Dr. Charles Bouchard

Carried.

BIRT the 2018 – 2019 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2018 as reviewed by Kingston Ross Pasnak LLP.

Motion: Dr. Casey Chan

Seconded: Dr. Amro Qaddoura

Carried.

BIRT the 2018-2019 PARA membership appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2019.

Motion: Dr. Scott Anderson

Seconded: Dr. Kenneth Chan

Carried.

BIRT the existing Bylaws of the Association filed with Alberta Corporate Registry be repealed and entirely replaced with those set out in the attached Schedule "A".

Motion: Dr. Bethany Ostrowerka

Seconded: Dr. Gaganjot Sandhu

Carried.

BIRT PARA's November 20, 2018 Annual General Meeting is adjourned.

Motion: Dr. Tamara Gimon

Carried.

Action Items:

No action items.

1. **Call to Order**

- a) Dr. Michael Martyna called the meeting to order at 5:00 p.m.
- b) November 20, 2018 Annual General Meeting Agenda
 - Motion for approval

BIRT the 2018 – 2019 PARA membership accepts the November 20, 2018 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Nazia Sharfuddin

Seconded: Dr. Tahireh Shams

Carried.

- c) November 21, 2017 Annual General Meeting Minutes
 - Motion for approval

BIRT the 2018 – 2019 PARA membership accepts the November 20, 2017 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Nabeela Nathoo

Seconded: Dr. Charles Bouchard

Carried.

2. **New Business**

- a) PARA Financial Statements for fiscal year ending June 30, 2018
 - Review of financial statements – Mr. Deepak Dinakaran reviewed the financial statements
 - Motion for receipt

BIRT the 2018 – 2019 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2018 as reviewed by Kingston Ross Pasnak LLP.

Motion: Dr. Casey Chan

Seconded: Dr. Amro Qaddoura

Carried.

- b) Accountants for PARA's fiscal year ending June 30, 2019
 - Discussion
 - Motion for appointment

BIRT the 2018-2019 PARA membership appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2019.

Motion: Dr. Scott Anderson

Seconded: Dr. Kenneth Chan

Carried.

- c) Special Resolution – PARA By-laws

- Review resolution
- Motion for approval

BIRT the existing Bylaws of the Association filed with Alberta Corporate Registry be repealed and entirely replaced with those set out in the attached Schedule "A".

Motion: Dr. Bethany Ostrowerka

Seconded: Dr. Gaganjot Sandhu

Carried.

3. Adjournment

BIRT PARA's November 20, 2018 Annual General Meeting is adjourned.

Motion: Dr. Tamara Gimon

Carried.

The meeting adjourned at 5:27 p.m.