



**PARA Assembly Meeting Minutes  
MacEwan Ballroom, MacEwan Centre  
University of Calgary  
Tuesday, November 21, 2017**

**DRAFT**

**Attendees:**

**PARA Executive Board:**

Dr. Michael Martyna, President  
Dr. Charlene Dinakaran, Vice President Community & Internal Relations (VPCIR)  
Dr. Michele Foster, Vice President Leadership & Education (VPLE)  
Dr. Deepak Dinakaran, Vice President Operations & Finance (VPOF)  
Dr. Taylor Wong, Calgary & Southern Alberta Ambassador (CSAA)  
Dr. Bethany Ostrowerka, Edmonton & Northern Alberta Ambassador (ENAA)  
Dr. Jordan Stosky, Alberta Medical Association Ambassador (AMAA)  
Dr. Catherine Cheng, Past President

**PARA Assembly Delegates – University of Alberta & Northern Alberta Council:**

Dr. Sameer Apte	Dr. Christopher Koo	Dr. Jennifer Ortynski
Dr. Ben Beech	Dr. Sean Ling	Dr. Connor Sommerfeld
Dr. Charles Bouchard	Dr. Evan Martow	Dr. Simon Taylor
Dr. Marya Cordell	Dr. Adam Mildenerger	Dr. Shivani Upadhyaya
Dr. Kiranpal Dhillon	Dr. Nabeela Nathoo	Dr. Hana Yu

**PARA Assembly Delegates – University of Calgary & Southern Alberta Council:**

Dr. Casey Chan	Dr. Alex Ragan	Dr. David Sessford
Dr. Mim Fatmi	Dr. Francesco Rizzuti	
Dr. Kwadwo Mponponsuo	Dr. Gaganjot Sandhu	

**General Members:**

Dr. Michael Horkoff                      Dr. Adrien Tennent

**University of Alberta Medical Student Association Representative:**

Ms. Miranda Wan

**University of Calgary Medical Student Association Representative:**

Ms. Danni Wang

**PARA Staff:**

Mr. Rob Key, Chief Executive Officer  
Ms. Tara Madden, Member Affairs Manager  
Mrs. Kiersten Doblanko, Communications Coordinator  
Ms. Robin Raworth, Member Services Coordinator  
Ms. Ravneet Saran, Member Services Specialist

**Regrets:**

**PARA Assembly Delegates – University of Alberta & Northern Alberta Council:**

Dr. Joy Adekanmbi	Dr. Kendra Houston	Dr. Michael Wang
Dr. Victor Dong	Dr. Megan MacGillivray	

**PARA Assembly Delegates – University of Calgary & Southern Alberta Council:**

Dr. Andrew Brack

Dr. Rebecca Hartley

Dr. Erin Martin

Dr. Erika Donald

Dr. Umair Iftikhar

Dr. Rajan Minhas

Dr. Richard Gagnon

Dr. Monica Jepson

Dr. Tamara Gimon

Dr. Jordan Li

**Motions:**

**BIRT the 2017 – 2018 PARA membership accepts the November 21, 2017 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Casey Chan**

**Seconded: Dr. Christopher Koo**

**Carried.**

**BIRT the 2017 – 2018 PARA membership accepts the November 7, 2016 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Charlene Dinakaran**

**Seconded: Dr. Shivani Upadhyaya**

**Carried.**

**BIRT the 2017 – 2018 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2017 as reviewed by Kingston Ross Pasnak LLP.**

**Motion: Dr. Francesco Rizzuti**

**Seconded: Dr. David Sessford**

**Carried.**

**BIRT the 2017-2018 PARA membership appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2018.**

**Motion: Dr. Taylor Wong**

**Seconded: Dr. Bethany Ostrowerka**

**Carried.**

**BIRT the existing Bylaws of the Association filed with Alberta Corporate Registry be repealed and entirely replaced with those set out in the attached Schedule "A".**

**Motion: Dr. Michael Martyna**

**Seconded: Dr. Michele Foster**

**Carried.**

**BIRT the application filed with Alberta Corporate Registry be amended to delete all of the existing objects of the Association in their entirety and to adopt a complete new set of objects for the Association as set out in the attached Schedule "B".**

**Motion: Dr. Connor Sommerfeld**

**Seconded: Dr. Marya Cordell**

**Carried.**

**BIRT PARA's November 21, 2017 Annual General Meeting is adjourned.**

**Motion: Dr. Charlene Dinakaran**

**Carried.**

**Action Items:**

No action items.

**1. Call to Order**

- a) Dr. Michael Martyna called the meeting to order at 5:02 p.m.
- b) November 21, 2017 Annual General Meeting Agenda
  - Motion for approval

**BIRT the 2017 – 2018 PARA membership accepts the November 21, 2017 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Casey Chan**

**Seconded: Dr. Christopher Koo**

**Carried.**

- c) November 7, 2016 Annual General Meeting Minutes
  - Motion for approval

**BIRT the 2017 – 2018 PARA membership accepts the November 7, 2016 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Charlene Dinakaran**

**Seconded: Dr. Shivani Upadhyaya**

**Carried.**

**2. New Business**

- a) PARA Financial Statements for fiscal year ending June 30, 2017
  - Review of financial statements – Mr. Deepak Dinakaran reviewed the financial statements
  - Motion for receipt

**BIRT the 2017 – 2018 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2017 as reviewed by Kingston Ross Psnak LLP.**

**Motion: Dr. Francesco Rizzuti**

**Seconded: Dr. David Sessford**

**Carried.**

- b) Accountants for PARA's fiscal year ending June 30, 2018
  - Discussion

- Motion for appointment

**BIRT the 2017-2018 PARA membership appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2018.**

**Motion: Dr. Taylor Wong**

**Seconded: Dr. Bethany Ostrowerka**

**Carried.**

- c) Special Resolution – PARA By-laws
- Review resolution
  - Motion for approval

**BIRT the existing Bylaws of the Association filed with Alberta Corporate Registry be repealed and entirely replaced with those set out in the attached Schedule "A".**

**Motion: Dr. Michael Martyna**

**Seconded: Dr. Michele Foster**

**Carried.**

- d) Special Resolution – PARA Objects
- Review resolution
  - Motion for approval

**BIRT the application filed with Alberta Corporate Registry be amended to delete all of the existing objects of the Association in their entirety and to adopt a complete new set of objects for the Association as set out in the attached Schedule "B".**

**Motion: Dr. Connor Sommerfeld**

**Seconded: Dr. Marya Cordell**

**Carried.**

### 3. Adjournment

**BIRT PARA's November 21, 2017 Annual General Meeting is adjourned.**

**Motion: Dr. Charlene Dinakaran**

**Carried.**

The meeting adjourned at 5:27 p.m.