



**PARA Assembly Meeting Minutes
Wild Rose Room, Lister Centre
University of Alberta
Monday, November 7, 2016**

DRAFT

Attendees:

PARA Executive Board:

Dr. Catherine Cheng, President
Dr. Adele Duimering, Vice President Community & Internal Relations (VPCIR)
Dr. Hilary Kornder, Vice President Leadership & Education (VPLE)
Dr. Monique Munro, Calgary & Southern Alberta Ambassador (CSAA)
Dr. Michael Martyna, Alberta Medical Association Ambassador (AMAA)
Dr. Mark Lipson, Past President

PARA Assembly Delegates – University of Alberta & Northern Alberta Council:

Dr. Charles Bouchard	Dr. Dustin Conrad	Dr. Kiranpal Dhillon
Dr. Michele Foster	Dr. Cian Hackett	Dr. Fady Kamel
Dr. Christopher Koo	Dr. Lanny Li	Dr. Megan MacGillivray
Dr. Evan Martow	Dr. Scott Murray	Dr. Dr. Jennifer Ortynski
Dr. Shivani Upadhyaya	Dr. Michael Wang	

PARA Assembly Delegates – University of Calgary & Southern Alberta Council:

Dr. Andrew Brack	Dr. Casey Chan	Dr. Amanda Cunningham
Dr. Mim Fatmi	Dr. Nicole Fischer	Dr. Pavandeep Gill
Dr. Rebecca Hartley	Dr. Valerie Hurdle	Dr. Monica Jepson
Dr. Erin Miller	Dr. Sabrina Nurmohamed	Dr. Jennifer Schendel

University of Alberta Medical Student Association Representative:

Mr. Brendan Christensen

University of Calgary Medical Student Association Representative:

Ms. Danni Wang

PARA Staff:

Mr. Rob Key, Chief Executive Officer
Ms. Tara Madden, Member Affairs Manager
Mrs. Kiersten Doblanko, Communications Specialist
Ms. Robin Raworth, Member Services Specialist

Regrets:

PARA Executive Board:

Dr. Deepak Dinakaran, Vice President Operations & Finance (VPOF)
Dr. Bethany Ostrowerka, Edmonton & Northern Alberta Ambassador (ENAA)

PARA Assembly Delegates – University of Alberta & Northern Alberta Council:

Dr. Joy Adekanmbi	Dr. Sameer Apte	Dr. Marya Cordell
Dr. Adam Mildenerger	Dr. Julie Zhu	

PARA Assembly Delegates – University of Calgary & Southern Alberta Council:

Dr. Kenneth Chan

Dr. Lucy Jiang

Dr. Will (Wei Ning) Jiang

Dr. Angie Karlos

Dr. Rajan Minhas

Dr. Kwadwo Mponponsuo

Dr. Jessica Patzer

Dr. Paul Ratti

PARA Staff:

Ms. Ravneet Saran, Administrative Assistant

Motions:

BIRT the 2016 – 2017 PARA members accept the November 7, 2016 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Pavandeep Gill

Seconded: Dr. Rebecca Hartley

Carried.

BIRT the 2016 – 2017 PARA members accept the November 9, 2015 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Dustin Conrad

Seconded: Dr. Fady Kamel

Carried.

BIRT the 2016 – 2017 PARA members receive the financial statements for the fiscal year ending June 30, 2016 as reviewed by Hawkings Epp Dumont LLP.

Motion: Dr. Catherine Cheng

Seconded: Dr. Monica Jepson

Carried.

BIRT the 2016 – 2017 PARA members appoint the accounting firm of Kingston Ross Psnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2017.

Motion: Dr. Catherine Cheng

Seconded: Dr. Fady Kamel

Carried.

BIRT PARA's November 7, 2016 Annual General Meeting is adjourned.

Motion: Dr. Fady Kamel

Carried.

Action Items:

No action items.

1. Call to Order

- a) Dr. Mark Lipson called the meeting to order at 5:00 p.m.

- b) November 7, 2016 Annual General Meeting Agenda
- Motion for approval

BIRT the 2016 – 2017 PARA members accept the November 7, 2016 PARA Annual General Meeting Agenda as presented.

Motion: Dr. Pavandeep Gill
Seconded: Dr. Rebecca Hartley
Carried.

- c) November 9, 2016 Annual General Meeting Minutes
- Motion for approval

BIRT the 2016 – 2017 PARA members accept the November 9, 2015 PARA Annual General Meeting Minutes as presented.

Motion: Dr. Dustin Conrad
Seconded: Dr. Fady Kamel
Carried.

2. New Business

- a) PARA Financial Statements for fiscal year ending June 30, 2016
- Review of financial statements – Mr. Rob Key reviewed the financial statements
 - Motion for receipt

BIRT the 2016 – 2017 PARA members receive the financial statements for the fiscal year ending June 30, 2016 as reviewed by Hawkings Epp Dumont LLP.

Motion: Dr. Catherine Cheng
Seconded: Dr. Monica Jepson
Carried.

- b) Accountants for PARA's fiscal year ending June 30, 2016
- Discussion
 - Motion for appointment

BIRT the 2016 – 2017 PARA members appoint the accounting firm of Kingston Ross Pasnak LLP to perform a review engagement for PARA's fiscal year ending June 30, 2017.

Motion: Dr. Catherine Cheng
Seconded: Dr. Fady Kamel
Carried.

3. Adjournment

BIRT PARA's November 7, 2016 Annual General Meeting is adjourned.

Motion: Dr. Fady Kamel
Carried.

The meeting adjourned at 5:27 p.m.