



**PARA Annual General Meeting Minutes  
Virtual Meeting via Zoom  
Tuesday, November 16, 2021**

**ATTENDEES**

**PARA Executive Board**

Dr. Lauren Bilinsky, President  
Dr. Kieran Steer, Vice President Community & Internal Relations (VPCIR)  
Dr. Tamara Yee, Vice President Operations & Finance (VPOF)  
Dr. Lenka StafI, Calgary & Southern Alberta Ambassador (CSAA)  
Dr. Amro Qaddoura, Edmonton & Northern Alberta Ambassador (ENAA)  
Dr. Victoria Nkunu, Alberta Medical Association Ambassador (AMAA)  
Dr. Franco Rizzuti, Past President

**PARA Assembly Delegates – University of Alberta**

Dr. Ekua Agyemang	Dr. Dhruv Pandey	Dr. Tanner Steed
Dr. Scott Anderson	Dr. Brandon Rosvall	Dr. Orysa Svystun
Dr. Daniel Koerber	Dr. Gurkaran Sarohia	Dr. Rachel Wang
Dr. Henry Li	Dr. Amanda Stanton	

**PARA Assembly Delegates – University of Calgary**

Dr. Parthiv Amin	Dr. Skye McIntosh	Dr. Lily Sun
Dr. Jennifer Dvorak	Dr. Christopher Newell	Dr. Ahmer Wali
Dr. Sarah Frehlich	Dr. Nathan Rider	Dr. Miranda Wan
Dr. Harleen Ghuttora	Dr. Meagan Roy	Dr. Cindy Jiaxin Xue
Dr. Landon MacGillivray	Dr. Leah Rusnell	

**PARA Staff**

Mr. Rob Key, Chief Executive Officer  
Ms. Tara Madden, Director of Communications and Member Affairs  
Ms. Emma Frieser, Member Services Coordinator  
Ms. Adrienne Hill, Communications Coordinator  
Ms. Robin Raworth, Member Services Coordinator

**REGRETS**

**PARA Executive Board**

Dr. Laura Morrison, Vice President Leadership & Education (VPLE)

**PARA Assembly Delegates – University of Alberta**

Dr. Valerie Lai

**Motions:**

**BIRT the 2021-2022 PARA membership accepts the November 16, 2021 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Scott Anderson**

**Seconded: Dr. Orysya Svystun**

**Carried.**

**BIRT the 2021-2022 PARA membership accepts the December 1, 2020 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Parthiv Amin**

**Seconded: Dr. Victoria Nkunu**

**Carried.**

**BIRT the 2021-2022 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2021 as reviewed by Kingston, Ross, Pasnak LLP.**

**Motion: Dr. Tamara Yee**

**Seconded: Dr. Parthiv Amin**

**Carried.**

**BIRT the 2021-2022 PARA membership rescind in its entirety the existing PARA Bylaws replacing them with the amended PARA Bylaws presented at this Annual General Meeting.**

**Motion: Dr. Franco Rizzuti**

**Seconded: Dr. Parthiv Amin**

**Carried.**

**BIRT the 2021-2022 PARA membership reappoint the accounting firm of Kingston Ross Pasnak LLP as external accountants for PARA's fiscal year ending June 30, 2022.**

**Motion: Dr. Tamara Yee**

**Seconded: Dr. Scott Anderson**

**Carried.**

**BIRT the 2021-2022 PARA membership adjourns the November 16, 2021 Annual General Meeting.**

**Motion: Dr. Parthiv Amin**

**Carried.**

**Action items:**

No action items.

1. **Call to Order**

- a) Dr. Bilinsky called the meeting to order at 5:16 p.m.
- b) Dr. Bilinsky respectfully acknowledged that this meeting is taking place on Treaty 6, Treaty 7 and Treaty 8 territory, traditional gathering places for diverse Indigenous peoples.
- c) November 16, 2021 Annual General Meeting Agenda
  - Motion for approval

**BIRT the 2021-2022 PARA membership accepts the November 16, 2021 PARA Annual General Meeting Agenda as presented.**

**Motion: Dr. Scott Anderson**

**Seconded: Dr. Orysa Svystun**

**Carried.**

- d) December 1, 2020 Annual General Meeting Minutes
  - Motion for approval

**BIRT the 2021-2022 PARA membership accepts the December 1, 2020 PARA Annual General Meeting Minutes as presented.**

**Motion: Dr. Parthiv Amin**

**Seconded: Dr. Victoria Nkunu**

**Carried.**

2. **A look back at the past year**

- a) 2020-2021 Annual Report

Dr. Rizzuti provided a brief overview of the work that was completed in the 2020-2021 year. The overview included updates on the following:

COVID- 19

- PARA was able to move quickly shifting to remote work for staff.
- PARA was one of the first provincial housestaff organizations (PHOs) to create an online resource page to act as a central hub for information from PARA and our partners for PARA members.

Equity, Diversity and Inclusivity Working Group

- The Equity, Diversity and Inclusivity Working Group continued to review internal programming and provide direction to PARA.

- b) PARA Financial Statements for fiscal year ending June 30, 2021

Dr. Yee provided a brief overview of the financial statements.

- No concerns were raised by the External Accountants.
- Motion for receipt.

**BIRT the 2021-2022 PARA membership receive the financial statements and the accompanying Review Engagement Report for the fiscal year ending June 30, 2021 as reviewed by Kingston, Ross, Pasnak LLP.**

**Motion: Dr. Tamara Yee**

**Seconded: Dr. Parthiv Amin**

**Carried.**

### 3. The way ahead for this year

- a) Dr. Rizzuti proposed changes to the PARA By-laws, proposed changes can be found in the Annual General Meeting package and included:
- Changing the title of the Human Resources Committee to the Employee Relations Committee
  - Updating the wording of 11.6.8 to allow for virtual meetings.
  - The addition Equity, Diversity, and Inclusivity Working Group as a Standing Committee (EDIC)
  - Motion for approval

**BIRT the 2021-2022 PARA membership rescind in its entirety the existing PARA Bylaws replacing them with the amended PARA Bylaws presented at this Annual General Meeting.**

**Motion: Dr. Franco Rizzuti**

**Seconded: Dr. Parthiv Amin**

**Carried.**

- b) External Accountants for PARA's fiscal year ending June 30, 2022  
Dr. Yee provided an overview of the work of the current External Accountants.
- Motion for appointment.

**BIRT the 2021-2022 PARA membership reappoint the accounting firm of Kingston Ross Pasnak LLP as external accountants for PARA's fiscal year ending June 30, 2022.**

**Motion: Dr. Tamara Yee**

**Seconded: Dr. Scott Anderson**

**Carried.**

- c) Year ahead – Major Focuses for 2021-2022  
Dr. Bilinsky updated the general membership on the major areas of focus for the coming year. These areas will include member engagement, negotiations, wellbeing and relationship building with our partners.

Resident physicians are asked to please reach out to PARA with any questions or concerns.

### 4. Adjournment

**BIRT the 2021-2022 PARA membership adjourns the November 16, 2021 Annual General Meeting.**

**Motion: Dr. Parthiv Amin**

**Carried.**

The meeting adjourned at 5:53p.m.